3) Design a questionnaire to learn what students think of the registration process at your school. Apply the guidelines you learned in this chapter.

Registration questionnaire

This questionnaire is designed to understand where improvements can be made in the registration process. This can be filled out anonymously or if you wish to discuss anypart in more detail you may leave your contact information. Alternately you can email any concerns not covered in this questionnaire.

1. How was the overall registration process? 10 is great and 1 is terrible
2. How was it finding the campus? 5 is easy and 1 is difficult
3. How was it finding parking? 5 is easy and 1 is difficult
4. How was it finding admissions? 5 is easy and 1 is difficult
5. How was the admission process? 10 is great and 1 is terrible
6. If you spoke to an advisor then how well did that go? 10 is great and 1 is terrible. If you didn’t speak to an advisor then skip this question.
7. If you spoke to someone from financial aid then how well did that go? 10 is great and 1 is terrible. If you didn’t speak to a financial aide advisor then skip this question.
8. If you purchased books then how well did that go? 10 is great and 1 is terrible. If you didn’t purchase books then skip this question.
9. How was finding your way around the campus? 5 is easy and 1 is difficult

10 9 8 7 6 5 4 3 2 1

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5 4 3 2 1

O O O O O

5 4 3 2 1

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5 4 3 2 1

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10 9 8 7 6 5 4 3 2 1

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10 9 8 7 6 5 4 3 2 1

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10 9 8 7 6 5 4 3 2 1

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10 9 8 7 6 5 4 3 2 1

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5 4 3 2 1

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If You would like to add additional information then please add it here. (You may attach additional sheets of paper if needed)

You you would like someone to contact you then please provide a form of preferred correspondence

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Or you may email us at [survey@school.com](mailto:survey@school.com)

**THANK YOU**

We appreciate taking the time to help us improve the registration process.